

Information Display/Distribution Policy

Harborfields Public Library maintains bulletin boards and other spaces in designated public service areas for the display and dissemination of information to our patrons. The display and / or dissemination of materials in this public area does not constitute support, sponsorship or endorsement of any particular group message or meeting on the part of the Library, but is intended for informational purposes only.

Since space is limited, the types of items that will be posted must also be limited. Space will be allocated in the following priority: information about the Library and its services; information supplied by local non-profit organizations (about upcoming events only); and information supplied by local, state and national government of a non-partisan nature.

The Library Administration must approve all materials before they are posted. The Library reserves the right to refuse display materials that are difficult to display or take up disproportionate space.

Items must identify the group or person responsible and provide contact information. Displays will be updated and items removed as needed. Items left at the Library for display will not be returned whether they have been displayed or not.

In compliance with the NYS Education Law, Political candidate or party materials or events, commercial promotions or private events, such as yard sales and “services provided” are ineligible for display.

The Library will not post advertisements of any kind except those announcing events and / or services provided by local non-profit community organizations and government agencies.

Active distribution, in which a person on site hands out materials, canvasses, solicits or petitions is not allowed in the Library.