

**Board of Trustees**  
**Special Meeting via Teleconference**  
**March 23, 2020 @ 2:15 p.m.**

**Board Members Present:** David Clemens, President  
Joyce Hilgeman, Ph.D., Vice President  
Jenny Shore, Secretary  
Renee Boyer, Trustee

**Director:** Carol Albano

**Assistant Director:** Ryan Athanas

**Absent:** Ellen Rieger, Finance Officer  
Cristina Spinelli, Treasurer

**PLEDGE OF ALLEGIANCE**

The meeting was called to order at 2:15 p.m. by Mr. Clemens, President, and a recorded transcription was made available to the public via an interactive link on the library's website following the call.

**PUBLIC PARTICIPATION**

The dial-in number was posted on our website and Mr. Irving Toliver, candidate for the Board of Trustees, attended.

**CHANGES TO THE ANNUAL BUDGET HEARING, BUDGET VOTE & TRUSTEE ELECTION IN RESPONSE TO THE COVID-19 PANDEMIC**

- This special meeting of the Board was called in response to the COVID-19 epidemic and the Board discussed plans for the Annual Budget Hearing and Budget Vote, as well as the Annual Trustee Election. Any and all changes regarding these important dates are available to the community members and patrons on the library's website and are frequently updated as changes are made.
- Although mandates are being put forth by the Governor of New York State, there is currently nothing in place regarding establishment of a new date for the Trustee election. However, guidance from lawmakers has suggested that these elections may need to be rescheduled to occur prior to July 1<sup>st</sup>, 2020.
- Additionally, Mrs. Albano, Library Director, discussed the library's concern for any financial hardships that may befall our community members as a result of this global crisis and, during this uncertain time, therefore recommends that the library move forward by adopting a budget for 2020-2021 that represents a 0% increase or NO increase to our current operating budget.

Motion by Mrs. Shore;

Due to the national health emergency caused by COVID-19, the Coronavirus, the Board of Trustees of the Harborfields Public Library has decided that the Annual Budget Hearing scheduled for March 26<sup>th</sup>, 2020, and the corresponding Annual Budget Vote scheduled for April 7<sup>th</sup>, 2020, will not be held. And furthermore, per NYS Education Law, the operating budget for the July 1, 2020 – June 30, 2021 fiscal year will revert back to the July 1, 2019 – June 30, 2020 fiscal year's operating budget of \$5,109,502. Pending further mandates from New York State, the Annual Trustee Election has been postponed but will be rescheduled to be held before June 30, 2020. This resolution is pending concurrence with our attorney, Mr. Robert Cohen, of Lamb & Barnosky, LLP.  
Second, Dr. Hilgeman. AYES: All. Motion carried.\*

\*Mrs. Shore, Secretary, would like the record to reflect that although unable to attend the meeting, Mrs. Rieger has stated that she also concurs with the passing of this motion.

**PUBLIC PARTICIPATION**

There was no public participation.

**ADJOURNMENT**

Motion by Dr. Hilgeman, seconded by Mrs. Shore, to adjourn the meeting. There being no further business, the meeting was adjourned at 2:26 p.m.

Respectfully submitted,  
Katherine Rath for Jenny Shore, Secretary