



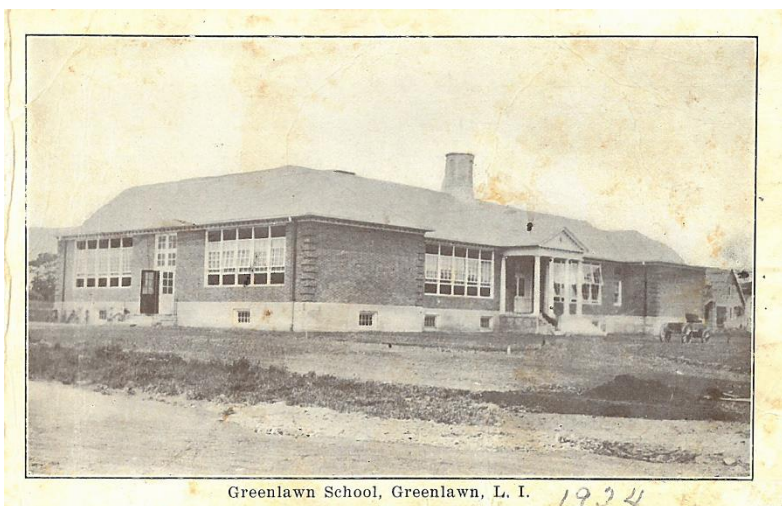
**Harborfields**  
PUBLIC LIBRARY

**KEEPING OUR COMMUNITY CONNECTED  
ANNUAL REPORT 2021**

# Our Mission

**Harborfields Public Library is dedicated to providing access to information, ideas and knowledge through books, programs, technology and other resources.**

**We welcome and support our community in its pursuit of education, culture and enrichment activities.**



Greenlawn School 1924



Harborfields Public Library 2021

# Keeping Our Community Connected

## LETTERS TO THE EDITOR

### Congratulations to Taxpayers

6 Endicott Drive  
Huntington

Editor, The Long-Islander:

Through the good offices of your newspaper I would like to take this opportunity to thank the taxpayers of Harborfields School District No. 6 and all of the many people who have worked so diligently to bring to fulfillment the dream of a Public Library for Harborfields.

The official opening ceremony will be held in the multi-purpose room of the Taylor Avenue Elementary School at one o'clock on Sunday, January 10, and the public is invited to attend.

It should be a proud, thankful, and joyful moment for all of the residents of this area, and particularly for those of us who have lived here for many years with the hope that one day a public library with all its potential community services would become a reality.

Congratulations and best wishes should go especially to the Harborfields Library Board of Trustees and to the Initiating and Executive Boards of the Friends of the Harborfields Library for their continuing efforts and devotion to the development of such a fine asset to our community.

Very sincerely yours,  
(Mrs. Joseph G. Gavin, Jr.)



# Keeping Our Community Connected

*“Alone, we can do so little; together, we can do so much”* – Helen Keller



1971 – 1<sup>st</sup> Library



1976 – Moved in



c1981 – Reference Renovation



c2006 – Reference Renovation



2021 – Broadway Landscape Project

# Keeping Our Community Connected

## Our Community Partnerships:

**HAPLO** – Huntington Area Public Library Association – Partner with **Huntington Hospital** and the **Dolan Center**. Bring over books and activities to children in the Hospital and well care visits at the Dolan center.

**HACO** – Harborfields Alliance for Community Outreach – Collections for Clothing and Food for families in the community.

**HACEF** – Harborfields Community Educational Foundation – Partner during the summer to provide opportunities for children to win a week at camp for free through raffles during the summer reading club.

**Harborfields High School Career Intern Program** – We work with the Harborfields District Vocational Supervisor and welcome interns twice a week training them on the skills to work in the public library.

# Keeping Our Community Connected

## Our Community Partnerships:

**OMS Transitional Class** – Special Education Students visit once a month for stories and crafts.

**PTA** – Provide reading material for Parents as Reading Partners (**PARP**), visit schools to read to classes. Displays in the library for events at school.

**SEPTA** – Special Education PTA – Visit schools to provide storytimes and craft programs for students in the Special Abilities classes throughout the year and during the summer. Also meet to discuss programs designed for students with special abilities.

**The Giving Tree** – Partner with the Annual Giving Tree with Washington Drive from November – January. Clothing, food items and toys for families in need in the community

**HFCSD** – Community Student Art Show, Orchestra and Band Concert space.

# Keeping Our Community Connected

## Our Community Partnerships:

**Greenlawn Civic Association** – Many Community based partnerships including *Earth Day in Pickle Park*, *Storybook Halloween/Safe Halloween*, *Greenlawn Nights on Broadway*, *Meet at the Tree*, *Menorah Lighting*.

**Project Excel** – Designed to help youth in a variety of settings: school, community, home and the workplace. Our partnered programs include: *Get Set to Babysit* (twice a year), *Paint Night*, *3D Print workshops*, *Study Skills workshops*, *Maker Faire*, and *Employment Workshops*.

**The YDA** (Youth Directions and Alternatives) Serving youth and their families in the Elwood, Harborfields and Northport/East Northport school districts. We run their *Home Alone* program twice a year, in June and October. We also help promote their services and programs.



# Keeping Our Community Connected

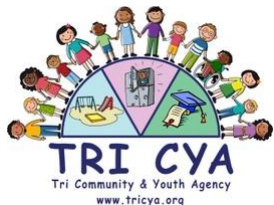
## Our Community Partnerships:

**The Tri-CYA** – The Tri-Community and Youth Agency is dedicated to supporting the growth and development of youth and their families in our community. We ran a *Prom Dress drive* and a *Halloween Costume Drive* with the other Huntington libraries.

**The Guide Dog Foundation** – Presenters from the foundation conduct community service programs for teens and discuss their experience working with and training guide dogs.

**Huntington Sanctuary Project:** Assists youth from 12 to 21 who run away or are at risk of running away from home. Together we ran a Stress Management program for us this past January.

**Little Shelter Animal Rescue and Adoption Center** – Teen community service programs, donated items that teen volunteers make (cat pillows and toys, homemade dog biscuits and dog toys), programs on animal rescue and animal care.





# Keeping Our Community Connected

## Our Community Partnerships:

**Long Island Cares** – Presentations to students on resources for the hungry and food insecure on Long Island.

**The Family Service League** – Teen community service programs where teens assemble back to school backpacks and blankets as a donation.

**Helping Hand Rescue Mission** – Teen community service programs where teens assembled and donated Party in the Bag, and Blizzard Bags.

**Huntington Meals on Wheels** – Programs where teens made and donated place mats for those receiving their meals through this program.

**Cornell Cooperative Extension of Suffolk County** – Marine Conservation programs and Beach Clean-ups.



# Keeping Our Community Connected

## Our Community Partnerships:

**Centerport Garden Club** – Partnerships include craft programs with children to create bouquets for the TOH Senior Center, Holiday Wreaths, Plantings around the Broadway Flag Pole, Flower Show.

**AARP** – Free Tax Counseling & Driving Instruction.

**SCORE (Senior Corp of Retired Executives)** – Offer their expertise to patrons who operate or are thinking about operating a small business.

**Suffolk County Office for the Aging & Retired Senior Volunteers Program (RSVP)** – Medicare Counseling and information on Long Term Health Care.

**Hands on Huntington** – A division of the Town that provides services for the Retirement Community

# Keeping Our Community Connected

## Other Partnerships:



**Centerport Civic Association**

**Town of Huntington Tulip Festival**

**Town of Huntington Fall Festival**

**Town of Huntington Nathan Hale Senior Club**

**Town of Huntington Senior Center**

**Lions Club**

**Huntington Neighbors and Newcomers**

**NAACP-ACT-SO (A scholarship competition)**

**League of Women Voters**

**Suffolk County Board of Elections – Training and Polling Location**

**U.S. Census Bureau (Training space every 10 years)**

**L.I. Science & Engineering (A scholarship competition)**

**Care to Knit**

**MS Support Group**

**National Alopecia Areata Foundation – NAAF**

**Suffolk County Police Department – 2<sup>nd</sup> Precinct**

**All Area Nursery Schools**



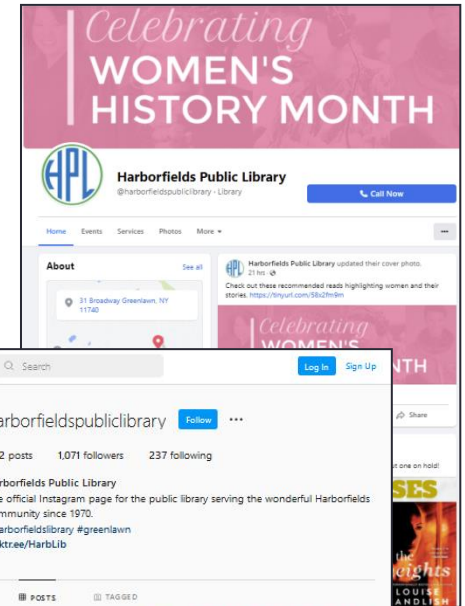
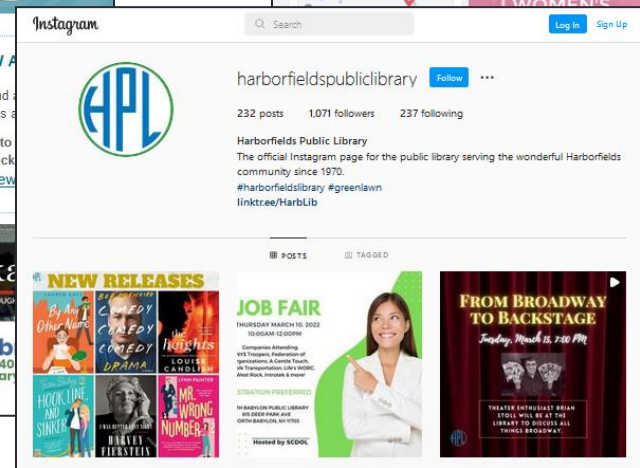
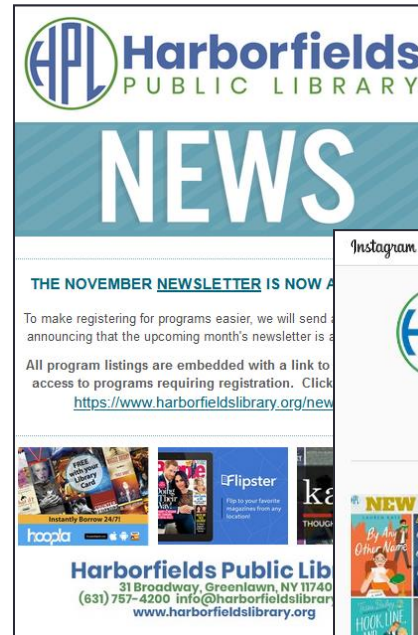
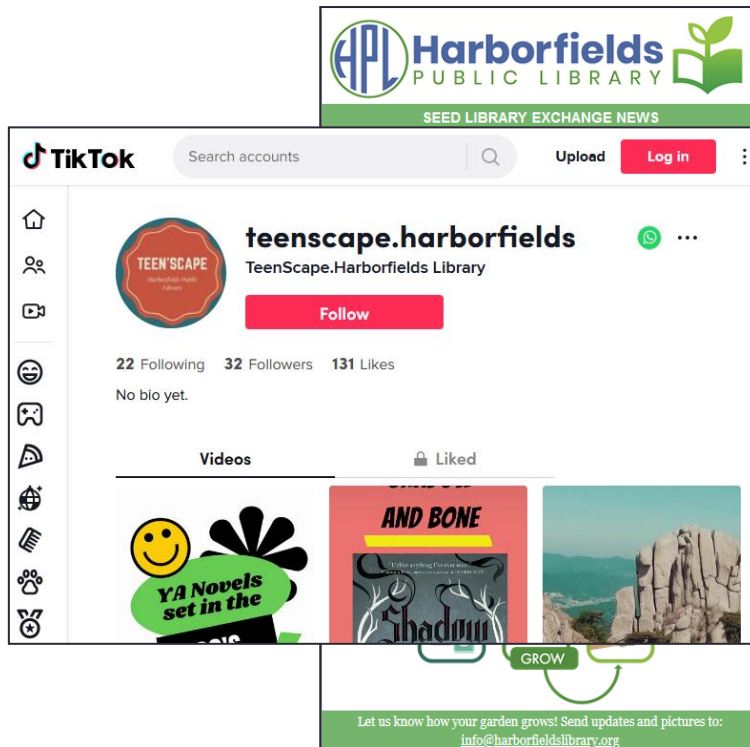
# Our Friends



**Museum Passes**, Concert Series, Summer Reading Programs, Annual Craft Fair, Outdoor Flea Market, Co-Sponsoring the **Longest Table Event**, and of course the **Little Book Shop**. Just **SOME** of the work done by our **AMAZING** Friends! Join online today:  
[www.harborfieldslibrary.org/friends](http://www.harborfieldslibrary.org/friends)



# Communication is Key!



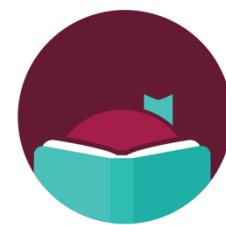
When we closed our doors during the first few months of COVID-19, we began to adapt to new ways to **communicate**. In addition to **Facebook**, **Instagram** and our **Webpage**, we decided we needed something immediate – so for the first time, the Library sent out an **eBlast** to all registered adult card holders. In 2021 we continued to eBlast every month. We sent **11 eBlasts**, totaling **65,156 emails**. Our **Facebook** page had **1516 likes** and had a total **reach of 36,839**! 2021 also marked the start of our **TikTok** page!



# Digital Services

In 2021, we continued to expand and add to our popular digital services, with a focus on online training. **Tech-Talk** was added for technology training for the non-techie. **Tech-Boomers** for teaching computer skills to older adults. **Pronunciator** for learning a language and **Universal Class** and **Brainfuse** for at-home learning.

**Kanopy, Hoopla and Flipster** continue to be popular for streaming movies, TV shows, audiobooks, music and magazines with over 7500 items borrowed. **Overdrive/Libby** experienced an increase of over 30% with almost 70,000 books and audiobooks downloaded!



# Programs

2021 saw a combination of **live virtual** programs, **recorded** programs, **hybrid** programs, **outdoor** programs and the return of **in-person programs**. Our staff adapted to all of the new formats – determined to continue our services. Our **virtual programs** had over **13,000** people attend! Over **650 people** signed up for our **Summer Reading Clubs!**



# Our New Digital Home

We launched our **new webpage** and online **program calendar** in **January 2021**. The page has neatly organized content, interactive forms, online chat and accessibility features. Perhaps most importantly, it is **MOBILE** friendly. Over 50% of our traffic comes via mobile devices.

The screenshot shows the Harborfields Public Library website. At the top, the logo for Harborfields Public Library is on the left, and 'Today's Hours: 10:00am - 9:00pm' is on the right. Below the logo is a navigation bar with links: CATALOG, WEBSITE, and a search bar. Below the search bar is a green navigation bar with links: Borrow, Download & Stream, Learn, Events, Services, Visit, and About. The main content area features a large banner for 'WOMEN IN ART' on Wednesday, March 16, 7:00 PM. The banner includes a description of the event and a Zoom link. Below the banner are two sections: 'Helpful Links' with icons for Book Shop, Contact Us, Digital Library, Event Calendar, and Research; and 'Upcoming Events' with two events: 'Patty Cake! Patty Cake!: Session 1' and 'Dance Therapeutics @ the Library Spring 2022'. A 'Chat is Offline' button is on the right side of the banner.

**Harborfields PUBLIC LIBRARY**

Today's Hours: 10:00am - 9:00pm [Hours & Location](#) [Browsealoud](#)

[CATALOG](#) [WEBSITE](#)  [Search](#) [My Account](#)

[Borrow](#) [Download & Stream](#) [Learn](#) [Events](#) [Services](#) [Visit](#) [About](#)

## WOMEN IN ART

Wednesday, March 16, 7:00 PM

What does it mean to be a woman in art? Throughout history women have been marginalized and discriminated against, and yet there have been those pioneers and trailblazers that defied the convention. Join art historian Chris Vivas for this virtual program to explore and celebrate female artists throughout art history.

[Zoom](#)

[Chat is Offline](#)

### Helpful Links

- [Book Shop](#)
- [Contact Us](#)
- [Digital Library](#)
- [Event Calendar](#)
- [Research](#)

### Upcoming Events

- MAR 14 MON** **Patty Cake! Patty Cake!: Session 1** 10:30am - 11:00am
- MAR 14 MON** **Dance Therapeutics @ the Library Spring 2022** 10:00am - 11:00am





## Sustainable Libraries Initiative

The Harborfields Public Library Board of Trustees, Administration and Staff are committed to reducing our environmental footprint and being excellent stewards of our resources at all levels of our organization.

We recognize the important role the Library plays in our community as a leader in resiliency and sustainability. Our commitment to the environment will be regularly communicated to staff, patrons and the general community, along with eco-literacy opportunities. We will continually strive to maximize the ability of current and future generations to live, work, and play in our shared natural environment.

We pledge our commitment of sustainable practices in building maintenance, purchasing, collections, programs and services to ensure economic feasibility, environmental stewardship and social justice for our community.



# When the Power Goes Out



In what has become a more regular occurrence, the library is a **refuge during weather related events** for power and Wi-Fi. We have recently greatly increased our bandwidth and thanks to some previous grants, we have added many new electrical outlets for powering and charging!



# Keeping Our Community Connected!



# Return on Investment

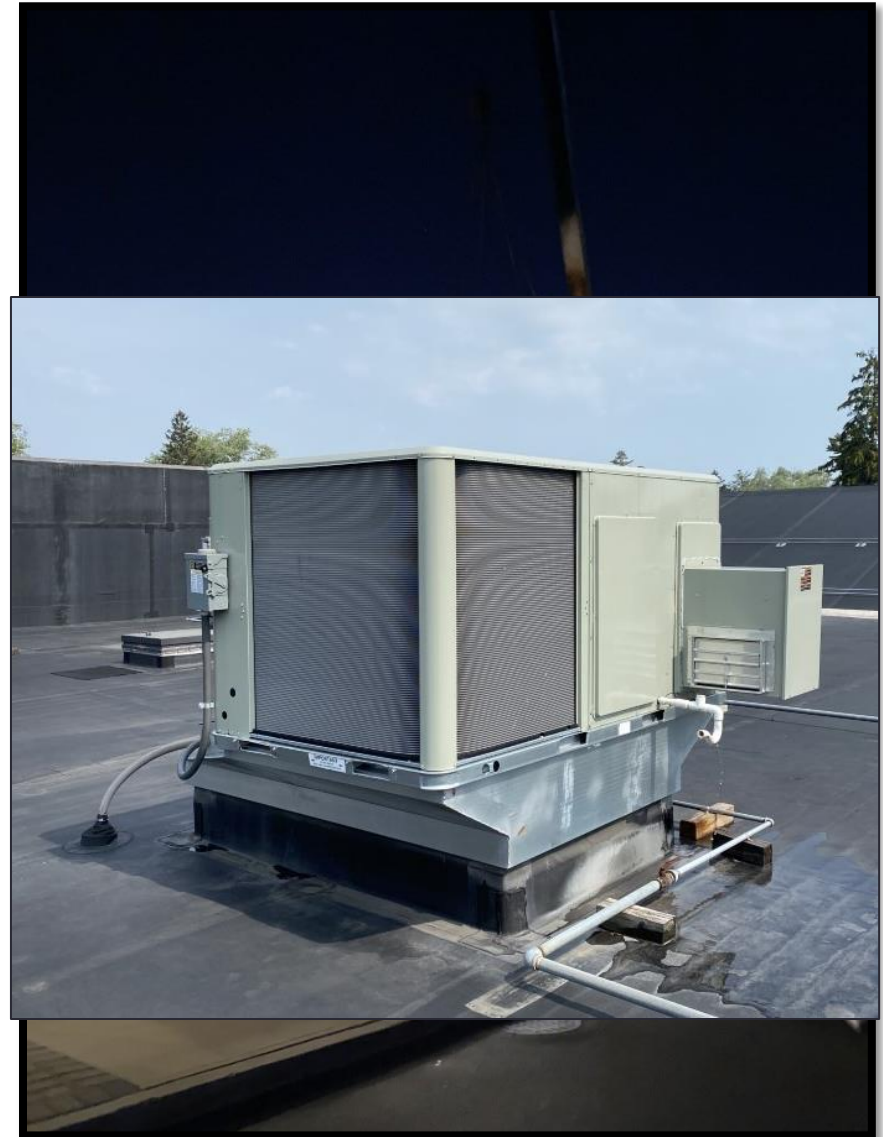
Input Your Use	Value of Your Library Use Library Materials & Services	<u>Value of Your Use</u>
12	Adult Books Borrowed	\$ 204.00
2	YA Books Borrowed	\$ 24.00
14	Childrens Books Borrowed	\$ 238.00
1	Audiobooks Borrowed	\$ 9.95
1	Interlibrary Loan Requests	\$ 25.00
25	eBooks Downloaded	\$ 375.00
3	Magazines Read	\$ 15.00
1	Newspapers Read	\$ 9.50
4	Movies Borrowed	\$ 16.00
5	CDs Borrowed	\$ 49.75
2	Music Downloaded	\$ 2.00
	Meeting Room Use (per hour)	\$ 0.00
5	Adult Program Attended	\$ 75.00
1	Young Adult Program Attended	\$ 12.00
7	Childrens Program Attended	\$ 49.00
6	Museum Passes Borrowed	\$ 120.00
3	Computer Use (per hour)	\$ 36.00
16	Database Searches	\$ 319.20
4	Reference Assistance	\$ 28.00
<input type="button" value="Calculate The Value of Your Library Use"/> <input type="button" value="Clear Form"/>		\$ 1607.40

This worksheet has been adapted from the [Massachusetts Library Association](#) and [Chelmsford Library](#). [How the values were calculated.](#)

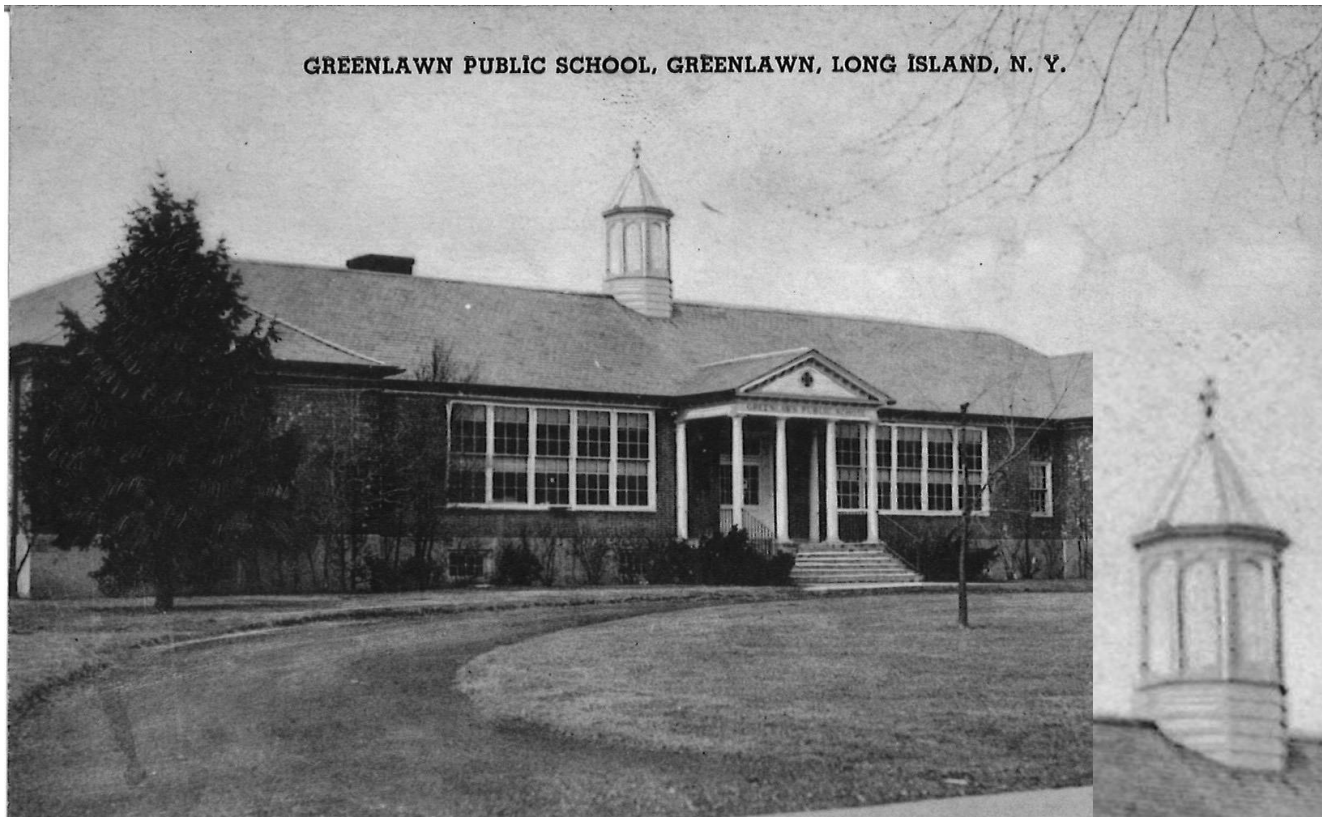
# NYS Construction Aide 2021

The Library applied for and received \$11,594 from the **New York State Library Construction Aid** Program for the installation of a 8.5 ton HVAC unit (pictured). This unit was the sixth and final rooftop package (combination air-handler and condenser) HVAC unit that was part of the Library's planned replacement schedule. The five previous replacements took place using funding from Construction Program Fiscal Years 2016 – 2021.

**Thank you to our local state legislators** for always fighting on our behalf to restore money for Library Construction Aid.



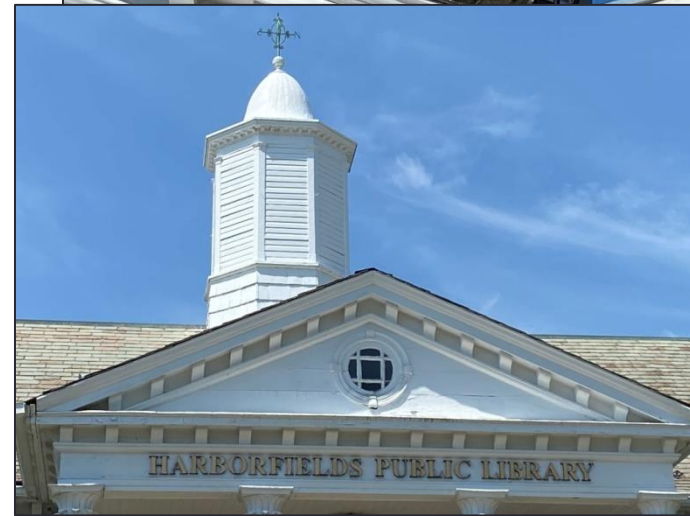
# Building Improvements – Repairing the Cupola!



The **cupola has been repaired!** In 2021 we were able to repair the cupola on the Broadway side of the building. The cupola, part of the original building built in 1924, is integrated into the roofline and needed to be repaired on-site.



# Building Improvements – Repairing the Cupola!



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# Building Improvements – Reference Seating



All **new soft seating in Reference!** The Library purchased eco-friendly low emission, cleanable, textured vinyl chairs for the Adult Reference Room.



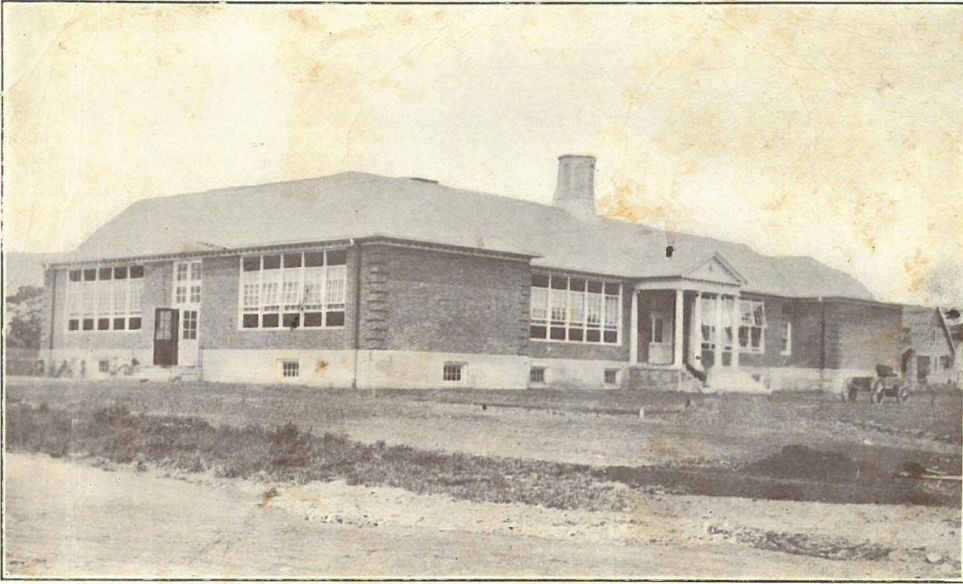
# Building Improvements – Broadway Landscaping



Over the past 30+ years the growth of the various plantings began to **completely obscure the building**. The Library is one of the architectural highlights of our community.



# Building Improvements – Broadway Landscaping



Greenlawn School, Greenlawn, L. I.

1924

The **Greenlawn School**, c1924, later named the **Broadway School**, had minimal plantings for most of its early years.



2128. School

Greenlawn, L. I., N. Y.



# Building Improvements – Broadway Landscaping



The Landscape Plan proposed to the Library Board of Trustees

# Building Improvements – Broadway Landscaping



The building re-appears!



# Building Improvements – Broadway Landscaping



This building as it appeared in October 2021. With the completion of the project, **two new seating areas have been created** for the community. Look for the flowers and picnic tables in the Spring of 2022!

# Coming Soon!

In 2022–2023 our Building Improvement Goals include:

- Re-paving the Broadway Circular Driveway
- Repairing curbs and creating accessibility cutouts
- Investigating the repair of the Broadway Entrance columns and stairs.
- Installing a new Fire Alarm Panel
- Partnering with Suffolk County to install Plug-in Electric Vehicle Charging Stations
- Applying for a NYS Library Construction grant to update our analog surveillance camera system to a new digital platform

# New York State Tax Cap Formula

**Last Year's Tax Levy = \$5,064,502**

Multiply by:

**Tax Base Growth Factor** (Per New York State Schedule for Harborfields Library District)  
**1.0034 = \$5,081,721**

Multiply by:

**Allowable Levy Growth Factor** (aka 2022-2023 Tax Cap Supplied by New York State)  
**2.00% = \$5,183,355**

Add:

**Carryover** (Determined by not fully using last year's Allowable Levy Limit)  
**\$78,445 = \$5,261,801**

**3.54% Allowable Increase** (Amount we can increase without piercing the cap)

<b>This Year's Allowable Levy Limit:</b>	<b>\$5,261,801</b>
Last Year's Tax Levy:	\$5,064,502
Total We Can Increase:	\$197,298
<b>Allowable Tax Increase:</b>	<b>3.54%</b>

<b>Proposed Tax Levy:</b>	<b>\$5,089,862</b>
Last Year's Tax Levy:	\$5,064,502
Proposed Increase:	\$25,360
<b>Proposed Tax Increase:</b>	<b>0.5%</b>

# Budget

	2021-2022	2022-2023
ITEMS	FINAL	PROPOSED
Salaries	\$2,212,396	\$2,282,512
Library Equipment	\$10,000	\$12,000
Computers	\$35,000	\$25,000
Furniture	\$20,000	\$20,000
Books and eBooks	\$230,000	\$240,000
Online Reference Databases	\$35,000	\$35,000
Audio Books and Music CDs	\$18,500	\$18,500
DVDs	\$36,500	\$36,500
Periodicals	\$18,500	\$18,500
Contingency	\$1,000	\$1,000
Computer Software and Licensing	\$18,500	\$15,000
Office and Library Supplies	\$45,000	\$45,000
Telecommunications	\$32,000	\$32,000
Computer Equipment	\$9,000	\$9,000
Postage and Freight	\$12,000	\$12,000
Public Relations	\$50,000	\$42,000
Programs	\$70,000	\$70,000
Conference and Travel	\$14,000	\$14,000
SCLS Member Library Support	\$37,500	\$37,500
Professional Fees: Legal	\$6,500	\$7,500
Professional Fees: Accounting	\$17,000	\$17,000
Membership Dues	\$3,200	\$4,000
Equipment Service	\$13,000	\$15,000
Copiers	\$20,000	\$20,000
Partnership of Automated Libraries	\$21,000	\$21,000
Fuel and Utilities	\$150,000	\$155,000

Custodial Supplies	\$20,000	\$20,000
Building Maintenance	\$37,406	\$38,200
Insurance	\$56,250	\$59,250
Building Improvements	\$64,350	\$75,000
Building Services	\$54,700	\$59,200
Election Expenses	\$3,500	\$4,500
Payroll Fees	\$4,500	\$5,000
Retirement	\$345,000	\$245,000
Social Security	\$170,000	\$170,000
Workers Compensation	\$21,000	\$21,000
Unemployment	\$2,000	\$2,000
Disability	\$7,200	\$7,200
Health Insurance	\$720,000	\$755,000
Transfer for Debt Service	\$468,000	\$455,000
<b>BUDGET GRAND TOTAL:</b>	<b>\$5,109,502</b>	<b>\$5,121,362</b>

	FINAL	PROPOSED
Copiers:	\$5,000	\$5,000
Interest:	\$12,000	\$10,000
NY State Incentive Aid:	\$5,000	\$5,000
Rental Fees:	\$1,000	\$1,500
Miscellaneous:	\$22,000	\$10,000
<b>TOTAL INCOME:</b>	<b>\$45,000</b>	<b>\$31,500</b>

BUDGET TOTALS	FINAL	PROPOSED
Library Budget:	\$5,109,502	\$5,121,362
Library Income:	\$45,000	\$31,500
Amount Raised by Taxes:	\$5,064,502	\$5,089,862
% Tax Increase:	0.00%	0.50%





**Harborfields**  
PUBLIC LIBRARY

Questions? [info@harborfieldslibrary.org](mailto:info@harborfieldslibrary.org)

Ryan Athanas  
Library Director

Linda Meglio  
Assistant Director

Katherine Rath  
Accounting & Finance

**Budget Vote and Trustee Election, Tuesday, April 5th**  
**3:00PM – 9:00PM**